



**Alaska Air National Guard Announcement Number: AKANG 11-85**

**Position Title: C-17 INSTRUCTOR LOADMASTER CRAFTSMAN**

**AFSC: 1A2X1**

**Grade Req: MIN E-3**

**MAX E-6**

**Unit/Duty Location: 249<sup>th</sup> Airlift Squadron, Joint Base Elmendorf Richardson, Alaska**

**OPENING DATE: 20 SEPTEMBER 2011**

**CLOSING DATE: 20 OCTOBER 2011**

**WHO MAY APPLY/AREAS OF CONSIDERATION: NATIONWIDE**

**AREA OF CONSIDERATION:** Applications for this announcement (AKANG 11-85) that will be forwarded for consideration will consist of all Alaska Air National Guard personnel who 1) currently hold the advertised AFSC at the advertised skill level or 2) AKANG AGRs who meet the minimum criteria for retraining (specifications listed below) or 3) personnel who are eligible to become members of the Alaska Air National Guard hold the AFSC and meet grade requirements. If you do not meet any of these criteria, your application will not be forwarded for consideration. *\*All applicants MUST meet the grade requirement and medical requirements outlined\**

**SELECTING SUPERVISOR: SMSgt Jordan**

**Major duties may include:**

- Accomplish preflight and post-flight of aircraft and aircraft systems
- Receive cargo/passenger load briefings, checks placement of cargo/passengers against aircraft limitations/restrictions, determines adequacy of cargo documentation. If required, load plans cargo/passenger loads
- Supervise cargo/passenger loading and offloading activities
- Determine cargo placement and restraint requirements and directs and checks the placement of restraint equipment
- Accomplish passenger comfort activities during flight
- Perform aircrew functions and other mission specific qualification duties to include the airdrop of personnel and equipment/cargo
- Receive cargo/passenger load briefing and reviews load plan and cargo documentation
- Accomplish load planning of cargo/passenger loads if required
- Review aircraft forms for condition of aircraft. Accomplishes preflight inspection of aerospace ground equipment and applies external power to the aircraft. Operate aircraft radio systems. Accomplishes pre-flight inspection of the aircraft and cargo/airdrop systems according to flight manual procedures
- Supervise cargo/passenger loading and off-loading operations. Direct the placement of material handling equipment to accomplish cargo on/off loading operations. Operates the aircraft winch to on/offload cargo. Ensure cargo/passengers are placed according to load plans. Determine cargo restraints requirements according to criteria and directs and checks the application of cargo restraint equipment. Check cargo/passenger loads against manifests
- Ensure availability of fleet service equipment and passenger comfort items. Receive and sign receipts for and stows in-flight meals. Accomplish passenger briefings to include the use of emergency equipment, evacuation procedures, and border clearance requirements. Demonstrate the use of passenger emergency oxygen systems and life vests. Compute and completes aircraft weight and balance documentation either manually or electronically. Visually monitor aircraft clearances (interior and exterior), identify proximal threats to the aircraft and initiates corrective actions (aircraft scanning)
- Accomplish in-flight checks according to flight manual procedures. Monitor cargo and provides for passenger comfort. Prepare and dispense passenger meals, snacks and refreshments. Complete required aircraft forms documentation and border clearance requirements
- Airdrop qualified Loadmasters only: Conducts cargo and personnel airdrops according to directives. Attach extraction parachutes to cargo and platforms. Inspects cargo and platforms, extraction systems and connects static lines. Check tiedowns, parachutes, containers, suspension systems, and extraction systems to ensure proper cargo extraction or release
- Operate aircraft airdrop systems and supervises cargo and paratroopers exiting the aircraft
- Additional duties as assigned

**Self-Executing Title 10 Orders for Federal Operational Missions:** As a condition of employment, incumbent will be required to execute a voluntary consent statement which sets forth their consent to be recalled to Title 10 duty pursuant to 10 U.S.C. B 12301 (d) for federal operational missions.

**Irregular Schedule & TDYs:** Incumbent will be required to regularly perform irregular tours of duty, to include nights, weekends, and holidays. Incumbent may be required to perform extended duty periods away from home station and temporary duty (TDY) both in-state and out-of-state

**Initial Eligibility Criteria:**

**APTITUDE REQUIREMENT  
GENERAL- 57**

**PHYSICAL PROFILE  
PULHES – 111121**

**SECURITY CLEARANCE  
Secret**

- Physical qualification for aircrew duty according to AFI 48-123, *Medical Examinations and Standards*, Class III medical standards
- Normal depth perception as defined in AFI 48-123
- Qualification for aviation service according to AFI 11-402, *Aviation And Parachutist Service, Aeronautical Ratings and Badges*.
- Must maintain eligibility to deploy and mobilize worldwide

**Desirables:**

- Knowledge is mandatory of: Types, capacities, and configuration of transport aircraft; arithmetic; emergency equipment and in-flight emergency procedures; personal equipment and oxygen use; communications; current flying directives; interpreting diagrams, loading charts, and technical publications; border agency clearance dispensing and preserving food aboard aircraft; and cargo restraint techniques
- C-17 Loadmaster experience, C-17 Instructor experience
- Experience flying in Alaska and/or cold weather operational experience
- Associate Unit Experience desired (Total Force Integration)

**\*See page 2 for All Required Documentation needed\***

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

**APPLICATION PROCEDURES:** Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the **Alaska National Guard, Human Resources Office, HRO, Building 49000 Room D-209, Post Office Box 5800, Joint Base Elmendorf Richardson, AK 99505-5800**. Complete applications must be received in HRO-AGR office no later than 1600 or postmarked on or before the closing date. US government postage paid envelopes or government facsimile machines (FAX) may NOT be used in submitting applications. All applications must be typed or printed in legible dark ink and must be signed and dated with original or digital signature. Applications received that are not signed will not be forwarded for consideration. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. Per ANGI 36-101 application package must include at least the NGB-34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. *Items 4-7 are requested by the Human Resource Office to determine qualifications.* If the requested documents are not submitted, a letter of explanation may be included.

1. NGB Form 34-1 (Application Form for Active Guard/Reserve (AGR) Position)
2. CURRENT Records Review RIP (available on vMPF)
3. CURRENT/PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
4. CURRENT AF Form 422 Notification of Air Force Member's Qualification Status (from clinic)
5. Resume
6. Last 3 Enlisted Performance Evaluation Reports (if applicable)
7. Letters of Recommendation will be accepted
8. Signed Statement of Agreement to Retrain (if applicant does not possess AFSC)

**\*\*SUBMIT NO STAPLES/NO BINDINGS\*\***

**\*\* Alaska Air National Guard - Applicants who do not possess advertised AFSC must sign a statement of agreement that they will retrain to the required AFSC upon accepting the position within 12 months. Signed statement must be submitted with application\*\***

#### QUESTIONS:

The HRO Liaison- 176<sup>th</sup> Force Support Flight, MSgt Kelly Shewfelt, 907-551-7648 (DSN 317-551-7648)  
To verify receipt of application, you may call 907-428-6242 (DSN 317-384-4242)

#### THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

Eligible applicants will be considered without regard to race, sex, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.